



MORNING STAR

CHRISTIAN SCHOOL

Family Release Form

School Year 20__ - 20__

FAMILY CONTACT INFORMATION:

Parent/Guardian Name(s): _____

Primary Billing Contact: _____ Primary Phone: _____

Billing Email Address: _____

CHILD(REN) ATTENDING MSCS:

Name	Grade	Name	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FINANCIAL ACKNOWLEDGEMENT

The full amount of yearly tuition is divided into ten monthly payments for the convenience of our families. These ten incremented payments are billed on the first of each month, September through June. Each of the ten payments cover 1/10th of the number of scheduled school days in the year. The school days that are being covered with each billing are listed in the memo section; this process also means that the monthly billing does not necessarily cover all/only the school days of that calendar month.

Each bill is due on the 10th of the month it is billed. If the bill has not been paid in full nor a payment plan arranged, a late fee of \$25 is charged on the 20th of the month. In the event that a bill is delinquent for three months, the account may be turned over to a collection agency. All collection charges, attorney fees and court costs will be added to the bill. Auto payments may be set up by filling out a credit card authorization form in the office.

Supply fees are given directly to the class funds of each student's teacher and are used to purchase the school supplies that a student will need in the classroom through the year. Curriculum fees are used directly towards the cost of curriculum, though they do not cover the true cost of curriculum in its entirety. Supply fees and curriculum fees are not prorated nor refunded if a student enrolls late or withdraws early.

When a student enrolls or withdraws mid-year, the tuition is prorated on the first / last billing to only include the school days that the student is enrolled. In the event it becomes necessary for a parent to withdraw their child from Morning Star, written notice including the child's last enrollment date should be given to the office as soon as possible and at least two weeks before the withdrawal date. Billing will be prorated to the last date the child is enrolled in Morning Star or two weeks from when the written notice is received, whichever is later.

FAMILY HANDBOOK ACCEPTANCE

I have received a Morning Star Christian School Family Handbook and willfully accept the contents therein. I understand that non-compliance may result in charges to my account and/or disciplinary measures as described in the handbook.

PARENT VOLUNTEER PROGRAM

Each school year, each family with children enrolled in Morning Star's preschool through 8th grade is required to support Morning Star by either volunteering 20 hours of time at the school aiding in the fundraising and classroom needs of our school or by paying a School Support Fee of \$400. This volunteer work can be fulfilled by parents, grandparents or another adult family member. All volunteers who are working on campus or with students are first required to have an approved background check on file. Morning Star reserves the right to match volunteers with areas of need that best fulfill the vision of the Morning Star Christian School environment.

Parent or Guardian Signature

Date

Parent or Guardian Signature

Date